

**AGENDA**  
**PERSONNEL COMMITTEE**

Tuesday, September 30, 2014

City Hall, Room 207

Immediately following Finance which meets at 6:30 p.m.

MEMBERS: Ald. Andy Nicholson, Ald. Tom DeWane, Ald. Tom Sladek, Ald. Guy Zima

1. Roll Call.
2. Adoption of the Agenda.
3. Approval of the minutes of the meeting of September 10, 2014.
4. Request to fill the following positions and all subsequent vacancies resulting from internal transfers.
  - a. Clerk Typist III – Police Department
  - b. 3-Patrol Officer positions - Police Department
5. Request to review and discuss with possible action, Green Bay Public Television.
6. Request to review and discuss, with possible action, the following items regarding Economic Development.
  - a. Request by Ald. Wery to review the function of the Economic Development Department.
  - b. Request by Ald. Zima to review other approaches to filling the Economic Development Director vacancy.
  - c. Request to fill the Economic Development Director position and all subsequent vacancies resulting from internal transfers.
  - d. Request to reclassify the Economic Development Director position from Pay Grade 39 to Pay Grade 41.
7. Request by the Public Works Director to reclassify 3-Shop Helper positions from Grade G-6 at a rate of \$22.51 per hour to the Senior Mechanic classification Grade G-9 at a rate of \$23.13 per hour in accordance with the Labor Association wage schedule effective at the beginning of the pay period following approval by City Council. If qualified, current incumbents will be reclassified to Sr. Mechanic otherwise the position(s) will be reclassified when a vacancy occurs.
8. Request by Ald. Nicholson, with possible action, that the City consider contracting for an attorney to advise the Common Council on matters that come before the Common Council and its committees.
9. Request by Ald. Nicholson to review with possible action, State Statutes, Roberts Rules of Order and/or Ordinances that deal with the process of communications submitted to committees.

10. Monthly report on the progress of the traffic unit within the Green Bay Police Department with possible action.
11. Request by Ald. Tom DeWane to look at bringing back sergeants in the Police Department with possible action.
12. Request by Ald. Tom DeWane, to discuss with possible action, hiring an outside consultant to study the Green Bay Police Department organization and discuss any cost savings the consultant may bring forward.
13. Request by Human Resources Director to schedule the fact-finding hearing regarding the Green Bay Professional Police Association (GBPPA) Recruit Academy Grievance – Step 3 for the Personnel Committee meeting to be held on October 28, 2014.
14. Report of Routine Personnel Actions for regular employees.
15. Update by staff on status of the review of the Housing Administrator position.

The Committee may convene in closed session pursuant to Sections 19.85(1)(c), Wis. Stats., for purposes of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. The Committee may thereafter reconvene in open session pursuant to Section 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

16. Update and discussion on labor negotiations.
  - a. Fire Fighters
  - b. Police Supervisory

The Committee may convene in closed session pursuant to § 19.85(1)(e), Wis. Stats., for purposes of deliberating or negotiating public employee contracts for competitive or bargaining reasons. The Committee may thereafter reconvene in open session pursuant to § 19.85(2), Wis. Stats., to report the results of the closed session and consider the balance of the agenda.

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT [www.greenbaywi.gov](http://www.greenbaywi.gov)
- 2) **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative should be present at this meeting.